

**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION XI, DAVAO CITY
ANNUAL PROCUREMENT PLAN FOR FY 2020
REVISED**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity ? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Fund s	Estimated Budget (Php)			Remarks (brief description of Project)
					Adverti- ment/ Posting of IB/REI	Submis- sion/Op- ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020501000	Postage and Deliveries	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	73000	73000	0	Monthly bills for freight & handling
5020502002	Telephone-Landline	DILG RXI	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1518000	1518000	0	Line of comm. thru PLDT w/ monthly bills
5020502001	Telephone-Mobile	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	690000	690000	0	monthly allocation of mobile plan
5020503000	Internet	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	274000	274000	0	monthly bills for internet ; wireless connection
5020504000	Cable	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	26000	26000	0	monthly bills for ready connection
5020309000	Gasoline, Oil and Lubricants	DILG RXI	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	890000	890000	0	weekly billing for supply of gasoline to various vehicles
5020402000	Electricity	DILG RXI	NO	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1934000	1934000	0	monthly bills for electricity consumption
5021304001	Repair & Maint Office Bldg	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	01/2020	01/2020	GoP	719000	719000	0	repair of office building by scope of work
5021305002	Repair & Maint Office Equipment	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	525000	525000	0	repair & Maint. Of aircon; photocopying machine & other emergency services that may arise from time to time
5021306001	Repair & Maint Motor Vehicle	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	942000	942000	0	major and minor repairs of motor vehicles ; change tires and batteries and other related repairs from time to time attributed to wear & tear due fully depreciated status
5021202000	Janitorial Services	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	01/2020	01/2020	GoP	1038608	1038608	0	Monthly Provision of janitorial & Security services to reg. office
5029902000	Printing and Binding Services	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	498000	498000	0	Quarterly Uploading/Publication of Sagisag Newsletter; Printing of Annual Report; Tarpauline; Fabrication of Plaques
5029907000	Subscription of newspaper & magazines	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	67000	67000	0	Daily subscription of local and national newspaper
5020101000	Travelling Expenses - Plane fare	DILG RXI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	800000	800000	0	attendance to CO directives; meetings and conferences
5020201002	Orientation on newly-hired personnel	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1st,2nd,3rd & 4th qtr	1st,2nd,3rd & 4th qtr	GoP	25000	25000	0	orientation to determine the personnel level of competency
5020201002	Learning & Development	RO- FAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd & 4th qtr	2nd & 4th qtr	GoP	150000	150000	0	to improve group & individual performance by increasing and enhancing skills & knowledge
5020201002	RHMSPB Deliberation	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1st,2nd,3rd & 4th qtr	1st,2nd,3rd & 4th qtr	GoP	25000	25000	0	Deliberation on recruitment and selection
5020201002	Division Quarterly Meeting	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1st,2nd,3rd & 4th qtr	1st,2nd,3rd & 4th qtr	GoP	85000	85000	0	Discuss quarterly accomplishments of programs/projects; issues and concerns w/in the Divisions/personnel
5020201002	BAC Meeting	RO - FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	90000	90000	0	meetings for the procurement of goods & services; infra; CS
5020201002	Seminar on Vehicle Trouble Shooting for Drivers	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1st qtr	1st qtr	GoP	60000	60000	0	to provide all Driver's basic knowledge on vehicle diagnosis repair and parts replacement

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	SPMS - ROPMT Meetings	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1st,2nd,3rd & 4th qtr	1st,2nd,3rd & 4th qtr	GoP	20000	20000	0	for the calibration of spms ratings of personnel for 2 semesters.
5020201002	Conduct of PARANGAL 2020	RO- FAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Dec. 2020	Dec. 2020	GoP	400000	400000	0	Year-End performance award program; give due recognition of awards to sub-regional teams & Individuals who demonstrated outstanding work performance
5020201002	COA Entrance and Exit Conference	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1st qtr	1st qtr	GoP	50000	50000	0	provide a venue for COA to communicate audit results to Mgt comments on findings & recommendation
5020201002	Attendance to Trainings conducted by CSC & Other Agencies	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1st,2nd,3rd & 4th qtr	1st,2nd,3rd & 4th qtr	GoP	30000	30000	0	for registration/training fees during attendance to various CSC and other agencies trainings
5020201002	Orientation on Senior Citizen's Livelihood	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	2nd qtr	2nd qtr	GoP	15000	15000	0	Orientation to DILG XI Senior Citizen's on possible livelihood/Enterpresnuerial activities
5020201002	Tribute to Retirees	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Dec. 2020	Dec. 2020	GoP	50000	50000	0	Giving due recognition to DILG XI Retirees thru conferment of plaques of recognition and Cash Award per Approved DILG XI Praise
5020201002	MST Activities	RO- FAD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec 2020	Jan-Dec 2020	GoP	36000	36000	0	for the Regional office monthly activities
5020201002	Conduct of GAD Review	RO- LGCDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	2nd qtr 2020	2nd qtr 2020	GoP	40000	40000	0	Conference-workshop on the review of GAD Plan & Budget 2020 of the Provl/Highly Urbanized LGU
5020201002	GAD online monitoring System Roll-out/GAD Plan & budget	RO- LGCDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st qtr 2020	1st qtr 2020	GoP	250000	250000	0	updates on the preparation and on-line submission of FY 2020 GAD Plans & Budget
5020201002	Tobacco Control Network Activities	RO- LGCDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	3rd qtr 2020	3rd qtr 2020	GoP	30000	30000	0	Discuss quarterly accomplishments of the Tobacco Control Network among member agencies
5020201002	CFLGA Monitoring	RO- LGCDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	3rd qtr	3rd qtr	GoP	30000	30000	0	meetings of the Regional Mgt Coordinating Comm
5020201002	Inter Agency Commitment/ Orientation of LGOO Trng	RO- LGCDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1st,2nd,3rd & 4th qtr	1st,2nd,3rd & 4th qtr	GoP	150000	150000	0	Quarterly Updates on all Inter-Agency commitments/orientation for newly hired LGOO
5020201002	Division Quarterly Meeting	RO- LGMED	NO	NP-53.9 - Small Value Procurement	N/A	N/A	1st,2nd,3rd & 4th qtr	1st,2nd,3rd & 4th qtr	GoP	30000	30000	0	Discuss quarterly accomplishments of programs/projects; issues and concerns w/in the Divisions/personnel
5020201002	LTIA meetings & awarding	RO- LGMED	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st qtr 2020	1st qtr 2020	GoP	200000	200000	0	Evaluation, recognition and conferment of awards to Outstanding Tagapamayapa at all levels
5020201002	SGLG Implementation	RO- LGMED	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd, 3rd, 4th qtr	2nd, 3rd, 4th qtr	GoP	300000	300000	0	assessment of proposed LGU passers; Granting of awards to SGLG passers;
5020201002	Training on LGISB	RO- LGRRRC	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Mar-20	Mar-20	GoP	100000	100000	0	facilitate encoding of best practices in the LGISB/LGA Website
5020201002	Conduct of Media Interfacing	RO- LGRRRC	NO	NP-53.9 - Small Value Procurement	N/A	N/A	June & Dec. 2020	June & Dec. 2020	GoP	50000	50000	0	Conduct of Press Conference during SILG visit

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5020201002	Conduct of Continuing Legal Education Seminar cum Effective Interpersonal Relations and Team Development	RO-Legal/FAD/LGCCDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Mar-20	Mar-20	GoP	300000	300000	0	Updating DILG XI personnel on the latest legal opinions and SC rulings and issuances of other Government agencies ; continuous enhancement of its human resources to be more responsive to the robust demand of good local governance
5020201002	Conduct of Effective Public Speaking & Team Building for C/M/LGOOs	RO - MSSU	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jun-20	Jun-20	GoP	150000	150000	0	build self confidence, enhance self esteem & improve overall personality
5020201002	Planning Link Conference	RO- PedPu	NO	NP-53.9 - Small Value Procurement	N/A	N/A	July & Dec. 2020	July & Dec. 2020	GoP	40000	40000	0	Planning Conference for the preparation of the OPB
5020201002	Conduct of Management Committee Meeting	RO- PedPu	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan-Dec 2020	Jan-Dec 2020	GoP	30000	30000	0	Monthly meeting with Top Management and Div. Chiefs/ Unit/Section Heads of the Regional Office
5020201002	Conduct of Monthly Prov/ City Director's Conference	RO- PedPu	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan-Dec 2020	Jan-Dec 2020	GoP	233300	233300	0	Monthly Regional Management Consultative Conference by the Top Mgt, PDs, CD, Cluster heads Division and Unit Chiefs
5020201002	Sportfest Activity	RO-OARD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd qtr	2nd qtr	GoP	200000	200000	0	promote unity & empowerment of all DILG XI personnel
5020201002	Conduct of ORD's Team Conference	RO - OARD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Mar, June, Sept, Dec 2020	Mar, June, Sept, Dec 2020	GoP	56000	56000	0	Quarterly Team Conference for the Office of the Regional Director (ORD)
5020201002	Quarterly meeting with KIA/WIA & 8888 Focal Persons	RO - OARD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan-Dec 2020	Jan-Dec 2020	GoP	20000	20000	0	Monthly Updates on the status of KIA/WIA beneficiaries
5020201002	Conduct of Local Government Code Anniversary Celebration	RO - OARD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Oct-20	Oct-20	GoP	70000	70000	0	celebrate the gains of local autonomy
5020201002	Conduct of Monthly Prov/ City Conference	RO - OARD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan-Dec 2020	Jan-Dec 2020	GoP	678700	678700	0	Monthly Team Conference of the Provincial/ City sub-regional offices
5021304001	Repair & Maint Office Bldg	DILG RXI	NO	NP-53.9 - Small Value Procurement	30-Mar	30-Mar	30-Mar	30-Mar	GoP	1000000	1000000	0	repair and upgrading of Davao del Sur MLGOOs Office - for Bansalan; Matanao; Kiblawan; and Magsaysay
5060406001	MOTOR VEHICLE One (1) unit Toyota Rush 1.5 E M/T One (1) unit Toyota Innova 2.8 E DSL Two (2) units Toyota Hilux 2.4L 4x4 E Diesel M/T-P2	RO-FAD	YES	Competitive Bidding	10/28/2019	11/19/2019	Jan. 2020	Jan. 2020	GoP	531000	0	531000	For use in the monitoring of PPAs especially in the mountaneous areas

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